

Centinela Valley Union High School District
Leuzinger High School

MINUTES of SSC ELAC SPAC Meeting

Meeting Date: Feb 15, 2017

Member	Role (include position: President, etc.)	Present?
Erik Hendricks (EH)	Teacher, Chair	Y
Noel Dequina (ND)	Teacher	Y
Norma Navarro (NN)	Parent	Y
Edith Navarro (ED)	Student	Y
Dr. Shakira Holt (DSH)	Teacher	Y
Deborah Anderson (DA)	Parent	Y
Dr. Pam Brown (DPB)	Principal	Y
Melinda Pitts (MP)	Parent	N
Tiahna Barmore (TB)	Student	N
Strawn Holmes (SH)	Teacher	N
Kevin (K)	Student	N
Yamilet Panduro	Classified	N

(Check **Agenda Items** covered at this meeting and reflected in minutes.)

SSC Responsibilities			ELAC Responsibilities			SPAC Responsibilities		
	1A.	School Plan Development – Data Analysis & Needs Assessment		2.	EL Program		8.	Title I Requirements
x	1B.	School Plan Development – School Goals & Improvement Activities		3.	EL Needs Assessment		9.	Parent Involvement Policy – Development & Distribution
X	1C.	School Plan – Evaluation		4.	R30 Language Census		10.	Home-School Compact – Development & Distribution
X	1D.	School Plan Budget		5.	School Attendance		11.	Title I Programs
	1E.	School Plan Approval		6.	Training – Legal Advisory Responsibilities		12.	Student & Parent Programs
X	1F.	Election of SSC Roles		7.	Election of DELAC member(s)		13.	Academic Standards & Assessments
JOINT Responsibilities				15.	Uniform Complaint Procedures (UCP)		14.	Training – Helping children improve achievement
							16.	Safety Plan

I. Welcome & Introductions

Mr. Hendricks, SSC Chair, called the meeting to order at 5:02 p.m. and welcomed everyone in attendance.

II. Changes/Additions to Agenda

No changes or additions

III. Approval of Minutes

1. Corrections to be made in Dec 14th minutes.
 - a. Norma Navarro appears twice, should have been D Anderson.
2. NN motioned to vote to approve minutes. 2nd by EH.
 - a. Voted, all approved no abstentions.

IV. Public Comments

The following is a summary of discussion/action(s) taken on the above-checked items:

1. Received email from Mr. Rojas, ELAC. (attached at end of minutes)

- a. ELAC presented recommendations to the School Site Council

DPB: Unfortunately not much can be done from SSC. Courses are already offered. We are looking into Spanish Psychologist. Students should have access to computers as 1 cart is shared by only 3 teachers this year, school wide. It is possible that we go 1 to 1 next year, but waiting on political matters to know for certain.

NN: No Bilingual Psychologists?

DPB: We currently have 3, but none can speak Spanish.

DSH: Was the list made up from newer parents to our school?

DPB: Could be, every kid speaks to counselor. We just need better advertising and communication with parents.

NN: Maybe we can get an counselor specifically for ELs?

DPB: We are planning to for next year. There will be a ELD summer section, but only 1 for entire district. Leuzinger has the highest population of EL in the district.

DPB – Responded to all bullets with the team

V. Old Business

The following is a summary of discussion/action(s) taken on the above-checked items:

1. Election of SSC Roles

- a. Referring team to page 9 and 10 of the CVUHSD School Site Council Manual, chair reviewed the Selection/Election section. Elections weren't able to be held last meeting due to not having these position descriptions.
- b. Nominations took place.
- i. Erik Hendricks – Chair
 - ii. Noel Dequina – Vice Chair
 - iii. Dr Holt – Secretary
 - iv. Norma Navarro – Parliamentarian
- c. All roles were unanimously approved by members in attendance, there were no abstentions.

VI. New Business (list here all of the items listed on the agenda and then provide

The following is a summary of discussion/action(s) taken on the above-checked items:

1. Begin Budget

- a. Team was informed by Dr. Brown what has been spent as of now and what is projected to remain.
- b. PIQE will not work due to the timing, and will be better planned at end of this year or very beginning of next year.
- c. Team was informed how to read the budget. Each line was explained and team was told which lines were over budgeted.
- d. Dr. Brown will need to double check with Hatha to determine exactly how certain line items can be spent.

NN: Money not used will go where?

EH: It goes back to district, it will not roll over.

DPB: The next Title 1 meeting will provide us with clarity on how much and what we can spend on.

- e. Team also discussed how to improve attendance, as school lost \$500k from ADA. Conversation to be continued.

VII. Adjournment

1. ND motioned vote to adjourn meeting.
2. Seconded by DA. Voted all in favor with no abstentions.

The meeting was adjourned at 6 pm.

Respectfully submitted,

Erik Hendricks

Secretary & Chair, SSC (*Council/Committee*)